

MICHIGAN ASSOCIATION OF RETIRED SCHOOL PERSONNEL (MARSP)

CLARE COUNTY CHAPTER BYLAWS

ARTICLE I—NAME

The name of this organization shall be the MICHIGAN ASSOCIATION OF RETIRED SCHOOL PERSONNEL - CLARE COUNTY CHAPTER (MARSP-CCC).

ARTICLE II—PURPOSE

- Section A. The purpose of this Chapter shall be to:
1. Provide education and opportunity to promote the professional, economic status, and general welfare of retired school personnel.
 2. Support quality education.
 3. Inform employed school personnel regarding retirement.

ARTICLE III—MEMBERSHIP

- Section A. Membership in this Chapter shall be open to:
1. All retired annuitants of the Michigan Public School Employees Retirement System.
 2. Non-MPSERS retired annuitants who submit conclusive evidence of
 - a. bona fide retirement status.
 - b. not less than ten (10) complete years of service in Michigan tax supported educational institutions upon payment of either the annual or life membership dues in effect at the time of application.
 3. Retired or employed spouses of living or deceased retired annuitants of the system.
 4. Employed school personnel and other employed persons, interested in the purposes and programs of MARSP, who shall be known as Associate Members.
- Section B. Membership in this Chapter is defined as any member, retired or employed, who has paid their State and Chapter dues.
- Section C. Associate members in this Chapter shall have rights and privileges except the right to vote or hold elected office.
- Section D. Chapter dues shall be proposed by the Executive Board for approval by the voting membership.

ARTICLE IV—OFFICERS AND ELECTIONS

- Section A. The officers of this Chapter shall be President, Vice President, Secretary, Treasurer, and Past President.
- Section B. Nominees can be any retired member as long as they have paid their State and Chapter dues.
- Section C. The election process shall be:
1. Nomination of officers will be held during the August general Membership meeting.
 2. Election of officers will be held during the September general Membership meeting.
 3. Installation of officers will be held during the October general Membership meeting.
 4. Officers will take office on November 1.

ARTICLE V—GOVERNMENT

- Section A. The governing body of this Chapter shall be the Executive Board.
- Section B. This Executive Board shall be composed of the elected officers, committee chairpersons, and immediate Past President.
- Section C. This Executive Board may invite others to be temporary members.

ARTICLE VI—POWERS AND DUTIES

- Section A. The Executive Board shall appoint an auditing committee for an annual financial review.
- Section B. The President shall:
1. Call and preside at all regular and special meetings of the Executive Board.
 2. Call a non-scheduled, Membership meeting with the approval of the Executive Board.
 3. Preside at all Membership meetings as stated in the MARSP guidelines.
 4. Ask any member to volunteer as a Committee Chairperson in September and appoint them in October, with the Executive Board's approval.
 5. Be an ex-officio member of all committees.
 6. Present to the Executive Board recommendations and programs of action.
 7. Be authorized to issue and/or sign checks in the absence of the treasurer.

- Section C. The Vice President shall:
1. Have powers and perform all duties in the absence of the President.
 2. Assist the President on request.

- Section D. The Secretary shall:
1. Keep a record of the minutes of all Membership meetings and meetings of the Executive Board.
 2. Send the President a copy of the minutes.
 3. Conduct Chapter correspondence.

- Section E. The Treasurer shall:
1. Have charge of all funds of the Chapter.
 2. Pay the bills authorized by the Executive Board or membership.
 3. Render a report at Membership meetings.
 4. Upon request of the President, make a report at the meetings of the Executive Board.
 5. Deposit all funds in a bank or credit union in the name of the Chapter.

ARTICLE VII—COMMITTEES

Section A. “Standing Committees are established in the Bylaws to serve a permanent and continuing function for an organization”, as defined by Robert’s Rules of Order.

Section B. The President shall establish, subject to the approval of the Executive Board, the following standing committees:

Membership	Chapter Pension Scheduler (Retirement)
Legislative—State and National	Calling
Publicity	Scholarship
Historian	Social Media
Insurance-Health	

Section C. The President shall ask for Chairperson volunteers in September and appoint the Chairperson of each standing committee in October, with the Executive Board’s approval, as stated under Article VI.

ARTICLE VIII—FINANCES

Section A. The fiscal year of the Chapter shall be from July 1 to June 30.

Section B. An auditing committee shall examine the Treasurer’s accounts annually and make a report to the Chapter at a Membership meeting.

ARTICLE IX—MEETINGS

Section A. The Chapter shall:

1. Hold at least six (6) meetings per year, usually held in the months of May, June, July, August, September, and October.
2. Meet for a noon luncheon on the first Tuesday of the designated months. Possible exceptions are July and September when they may be one week later due to conflicts with holidays.
3. Use methods of voting that include verbal, raise of hands, stand/rise, or paper ballot.
4. Recognize a quorum as ten (10) percent of the voting membership.

Section B. The Executive Board may call a special meeting or may change the date of a Membership meeting upon one week's prior notice to the membership.

ARTICLE X—AMMENDMENTS

Section A. The Bylaws of the Chapter may be changed or amended by:

1. A majority vote at a regular meeting, provided the membership has been informed of the change or amendment at the previous meeting.
2. At least ten (10) percent of the voting membership.

Section B. The proposed change or amendment is to be posted on social media when possible.

ARTICLE XI—AUTHORITY

All questions of parliamentary authority not covered by these Bylaws shall be determined by *Robert's Rules of Order* latest edition.

ARTICLE XII—DISSOLUTION

Section A. In the event of dissolution, all assets, real and personal, shall be distributed to such organizations as are qualified as tax exempt under section 501(c)(3) of the 1954 Internal Revenue Code as amended.

Section B. This distribution is to be determined by the Executive Board.

Accepted on April 23, 1990

Amended on April 5, 1994

Amended on October 6, 1998

Amended on April 6, 1999

Amended on October 5, 1999

Amended on June 5, 2007

Amended on June 3, 2008

Amended on October 2, 2018

Amended on October 11, 2022